

**2012 NEA-RETIRED STATE ASSOCIATION CONTACTS DIRECTORY
NEW ADDITION ONLY**

Please submit your state association contact changes for the resource directory as they occur throughout the year so data records are correct utilizing this Contact Information additions form. Submit information for the state leader directory for the following titles of office only (NOT TO EXCEED THESE SIX TITLES): **State Retired President or Chair, State Retired Vice President or Co-Chair, State Retired Secretary, State Staff Retired Liaison, State Active Executive Director/Chief of Staff, State Active President.* Only these individuals will appear in the directory.**

End of year changes must be submitted by the postmarked deadline date of **September 15** of the calendar year to be published in the next year's directory. Submissions not received by the postmarked deadline date will not appear in the directory. It is **not** necessary to submit any forms if all of your state's information is accurate. Additions are: **newly elected, appointed, replacement or newly hired individuals using the above criteria.** The directory is printed once yearly and distributed to individuals appearing in it. You may copy this page for multiple additions.

THE FOLLOWING INDIVIDUAL IS A **NEW ADDITION** TO THE DIRECTORY ACCORDING TO THE ABOVE **TITLES AND CURRENTLY DOES NOT APPEAR IN THE DIRECTORY:**

Name: _____

Title: _____

Individual is Retired ____ **OR** **Individual is Active** _____

Association/Organization: _____

If this individual is replacing another individual who must be deleted, name of the person to be removed from existing directory: _____

Mailing Address:

Street: _____

City: _____

State: _____ Zip: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Fax: _____

E-Mail Address: _____

NAME OF INDIVIDUAL SUBMITTING ADDITION & DATE SUBMITTED:

NEA-Retired, Rm. 410
1201 16th Street, N.W.
Washington, DC 20036

(If faxing) fax Atten: NEA-Retired
(202) 822-7624

Or, copy your state's current directory page, note the changes on it and forward it that so updates can be made.

Updated 8/11

**2012 NEA-RETIRED STATE ASSOCIATION CONTACTS DIRECTORY
CHANGES ONLY (TO EXISTING INFORMATION) OR DELETIONS TO
REMOVE EXISTING NAMES FROM THE DIRECTORY**

CHANGES pertain to an individual *currently* listed in the existing directory who fulfills the title criteria below as detailed:

State Retired President or Chair, State Retired Vice President or Co-Chair, State Retired Secretary, State Staff Retired Liaison, State Active Executive Director/Chief of Staff, State Active President currently appearing in the directory (i.e., a change to title, phone, mailing address, email address). Only these titles appear in the directory

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NAME: _____
 STATE ASSOCIATION: _____
NEW TITLE (If applicable): _____
 (Individual appears in directory currently, but his/her title has changed in compliance with above titles) Or, individual currently listed has *new* email, address, fax, or phone data:
 NEW EMAIL ADDRESS: _____
 NEW HOME PHONE: _____
 NEW OFFICE PHONE: _____
 NEW FAX NUMBER: _____
 NEW CELL PHONE: _____
 NEW HOME ADDRESS: _____

Please **DELETE** the individual(s) listed below from the current directory; this will **REMOVE** the individual(s) from the directory.

Name: _____
 State: _____
 Name: _____
 State: _____

**NAME OF INDIVIDUAL SUBMITTING CHANGES AND/OR DELETIONS
& DATE SUBMITTED:**

NEA-Retired, Rm. 410 (If faxing) fax Atten: NEA-Retired
 1201 16th Street, N.W. (202) 822-7624
 Washington, DC 20036

You may also copy your state's page in the directory, note the changes and forward that so updates can be made.